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Supply chain: ANTI-BRIBERY AND ANTI-CORRUTION MANAGEMENT

1. Definition

- 1.1 CONTRAL AND MITIGATE BRIBERY AND CORRUTION IN THE SERVICE.

 Management always has regular checking
- 2. Rules writer: Genaral manager
- 3. Staff in charge : Dept. managers
- 4. Staff to follow: all staff and supply chain
- 5. ANTI-BRIBERY AND ANTI-CORRUTION MANAGEMENT
- 5.1 Perform risk assessment
- 5.1.1 Realize the risk of bribery and corruption which is in the business
- 5.1.2 raise awareness of prevention of bribery and corruption, perform preventive regulation
- 5.1.3 commit to legal and ethical behavior in our business against bribery And corruption.
- 5.1.4 pledge to take zero-tolerate approach to bribery and corruption
- 5.1.5 inform our commitment to all involved parties before signed contract
- 5.2 Due diligence in the business
- 5.2.1 pledge to abide the chinese' laws and carry out FIDI' code of conduct
- 5.2.2 the term of ANTI-BRIBERY AND ANTI-CORRUTION must be in the contract
- 5.2.3 choose at least two vendors for operational project
- 5.2.4 consult at least two vendors for individual job and make a paper record.

5.3 communication

- 5.3.1 the regulation can be issued to vendors after company's approval
- 5.3.2 department manager is fully in charge of signed contrct
- 5.3.3 inform our commitment to all involved parties before signed contract
- 5.4 monitor and review procedure
- 5.4.1 company has the right to monitor that all involved parties follow up the regulation of ANTI-BRIBERY AND ANTI-CORRUTION
- 5.4.2 check the contract at regular, get feedback from vendors
- 5.4.3 check the individual file.
- 5.4.4 the management has regularly check within 6 monthes.
- 5.4.5 inform the meeting notice to staff and signed by staff.

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